



The Power of We™



## IP Office Basic Edition

Simplified Communications for Very Small Businesses

### Overview

Avaya IP Office Basic Edition is the ideal solution for small enterprises that need more productivity with a professional touch. IP Office Basic Edition delivers what small and growing businesses need most in today's competitive environment with the flexibility, sophistication and expandability of our award-winning IP Office.

Many small businesses want the ability to grow, and with IP Office Basic Edition, your communications are ready to do just that. Start with two extensions and expand to 100; begin with a single line and grow to 64. Increase capacities and features only as you need them. And with features like Caller ID, Dial-by-Name, Automated Attendant, Multi-Party Conferencing, Integrated Voicemail, and more, IP Office Basic Edition will be right there with you, wherever your enterprise takes you.

### Capabilities

**Voicemail to email** – Retrieve voice messages via email (voice messages show up just like an email) from a single inbox for fast and efficient access to information. Get messages from the keypad on any extension through the display on an Avaya 1400 series phone.

**Call Forwarding** – Forward calls to your office directly to your mobile or home phone so calls are never missed, even when out of the office.

**Messaging, conferencing, and more** – Automatically receive notification and listen to voice messages when out of the office. Quickly set up ad hoc conference calls with up to 64 participants to enable cost-effective collaboration.

**Automated Attendant** – Customize caller greetings so key clients receive a

personal message and are routed directly to the most appropriate person or team.

**Dial By Name** – Callers can easily identify who they want to connect with by simply spelling that person's name on their phone keypad.

**Choose your connection** – IP Office Basic Edition supports analog lines, PRI/T1; and newer IP-base technologies such as SIP (Session Initiation Protocol) trunking, which can provide significant cost savings.

### Benefits

- **Better customer service** – Through touch tone prompts, quickly route customers to the right department for fast, personalized customer experiences
- **Lower costs** – Select the connection technology that best suits your business, including Internet Protocol-based solutions such as SIP trunking that can save as much as 50% off monthly calling fees (results vary by area and service provider)
- **Investment protection** – Invest in IP Office Basic Edition now and know that you'll have a communications solution that will grow with you – in capacities and capabilities – as your business takes off.

## Specifications

<b>Format</b>	<ul style="list-style-type: none"> <li>Secure Digital (SD) Card</li> </ul>
<b>System Requirements</b>	<ul style="list-style-type: none"> <li>IP Office 500 system</li> </ul>
<b>User Requirements</b>	<ul style="list-style-type: none"> <li>Supports 100 telephones (Analog, 1400 Series Digital, 9500 Series Digital, PARTNER® ETR, select M7000 &amp; T7000 Series Digital, multi-line wireless)</li> </ul>
<b>Feature Detail</b>	<ul style="list-style-type: none"> <li>64 Trunk capacity (Analog, T1/PRI, SIP)</li> <li>Key system operation</li> <li>64-party ad hoc conferencing capacity</li> <li>Maximum of 6 concurrent calls to voicemail</li> <li>Approximately 25 hours of storage</li> <li>Automated Attendant</li> <li>Multiple language support</li> <li>Message control: Save, Delete, Forward, Repeat, Rewind, Fast Forward, and Skip Message</li> <li>All messages time &amp; date stamped</li> <li>Breakout to reception</li> <li>Voicemail to email presentation</li> <li>Visual Voicemail</li> </ul>
<b>Related Products</b>	<ul style="list-style-type: none"> <li>IP Office Essential Edition</li> <li>IP Office Preferred Edition</li> <li>IP Office Advanced Edition</li> </ul>

## About Avaya

Avaya is a global provider of business collaboration and communications solutions, providing unified communications, contact centers, networking and related services to companies of all sizes around the world. For more information please visit [www.avaya.com](http://www.avaya.com)